

The Ebert-FAQs

There often is a need for discussion between parents and teachers on various topics. But who is the "right" contact person? Here are answers to frequently asked questions.

The parents' representatives of the classes/levels can of course also be contacted, as can the members of the Parents' Council. The Parents' Council can be reached at elternrat@ebert-gymnasium.de.

✓ **How do I contact the teachers?**

Teachers can be contacted either directly by e-mail or by phone at the school office. If you call the school office, you can leave a request to be called back by the teacher. The teacher will then call you back as soon as possible. Or you can contact the teacher directly by e-mail: [first name].[last name]@ebert.hamburg.de.

✓ **How can teachers contact parents, except via the school planner?**

Teachers can either call parents or write an e-mail - provided they know the e-mail address.

✓ **My child is chronically ill; who should I contact?**

The first point of contact in such cases is the class leader.

✓ **My child needs compensation for disadvantages; how do I proceed?**

If parents are of the opinion that their child needs compensation for disadvantages, please contact the class leader, who will check the matter and discuss the next steps with the responsible head of department.

✓ **When assigning group homework, is it possible to take into account the distance to the place of residence?**

That is difficult. As a rule, there is so much time for a more extensive homework assignment, such as a joint presentation, that the children can make an appointment at school after class to work on the assignment. If a computer is needed, the pupils can use the Internet office next to the learning material library in the afternoon (monday - tuesday only).

✓ **Who is responsible for Arabic lessons?**

The department heads are responsible for registering pupils of the Ebert-Gymnasium to take part in Arabic lessons (Mr. Garcke Jg. 5-7, Mr. Klein 8-10). The Arabic lessons are carried out by external teachers on the premises of the Ebert-Gymnasium.

✓ **Who is a liaison teacher? How and when is he/she reachable? Also for parents? Which topics can be addressed?**

At this week's student council meeting, Mrs. Anika Hoffmann and Dr. Marco Möller were elected as liaison teachers. They can be contacted personally at school, e.g. during breaks, or by e-mail according to the above procedure. In principle, the class leader should always be addressed first. If the class leader cannot help or if there is no relationship of trust with the class leader, liaison teachers can be an alternative.

✓ **What are the tasks of the social pedagogues at the school? Can they be involved in class bullying?**

The social pedagogues work mainly in the areas of inclusion and all-day care. In connection with bullying in the class, the class leader should always be informed first, who, with the support of the counselling teacher, takes care of resolving the bullying situation. The greatest expertise in this area lies with the counsellor teacher. The head of department and the class conference are responsible for disciplinary measures in connection with mobbing.

✓ **My child is an outsider/can't find a connection in the class, is bullied - how do I proceed?**

The topic should be discussed first with the class leader.

✓ **My child is undemanded/overstrained - who am I talking to?**

a) Undemanding: The contact person in this case is the class teacher, who initiates a round table with the specialist for talent promotion (Mrs. Cornelia Freitag), the parents and, if necessary, the child. Appropriate measures are agreed upon there.

b) Overstraining: The contact person this case is also the class teacher. In a joint discussion, the aim is to find out what the reasons for the excessive demands are. If necessary, participation in appropriate support courses will be agreed as an immediate measure. If a change of school type is being considered, the class leader may consult with the head of department.

✓ **What competitions are there? How is participation in competitions regulated?
Whom do pupils who want to take part contact?**

Students who would like to take part in competitions should contact either the relevant specialist teachers directly or the specialist for talent promotion Mrs. Freitag. She advises students on the range of competitions on offer and the conditions for participation, among other things.

✓ **To whom do the students turn for the following problems? Help, I feel overwhelmed. / I have experienced violence. / My parents are separating.**

Students who have or have had these experiences are best approached by a teacher of their choice, who can be the class teacher or a liaison teacher (see above). The topics "experience of violence" and "separation of parents" are best dealt with by the counsellor, who has the greatest expertise and is best networked when it comes to out-of-school help.

We thank Markus Klein for providing the information!

We are happy to answer further questions - please send them to us or pass them on to us via your parent representatives.

Your Parents' Council

Contact: elternrat@ebert-gymnasium.de